




# United States Department of the Interior

OFFICE OF THE ASSISTANT SECRETARY  
POLICY, MANAGEMENT AND BUDGET  
Washington, D.C. 20240

MAR 17 2004

## Memorandum

To: Director, Bureau of Indian Affairs  
Director, Bureau of Land Management  
Director, Fish and Wildlife Service  
Director, National Park Service

From: Lynn Scarlett,   
Assistant Secretary - Policy, Management and Budget

Subject: Wildland Fire Management Plan Update

The Department has committed itself to having its wildland fire management plans completed by September 30, 2004. The Office of Management and Budget has shown their interest in this requirement and has been tracking accomplishments to date with the expectation that the task will be completed by the due date.

All fire management plans must be revised based on the *Review and Update of the 1995 Federal Wildland Fire Management Policy, January 2001*. Each plan must address the 17 policy statements identified on pages 22-24 of the January 2001 Wildland Fire Policy Review and Update.

I am requesting that the Office of Wildland Fire Coordination (OWFC) lead a group to conduct a spot review of specific plans and provide a summation of their findings to me by June 1, 2004. The purpose of this review is to provide informal feedback as to the likelihood of the bureaus meeting the September 30 due date for plan updates which comply with the January 2001 Wildland Fire Policy Review and Update.

I am requesting that each bureau submit the name of one field line officer, one region/state line officer, and one field or region/state wildland fire manager to participate on the review team. The OWFC will coordinate the nominations to include: a line officer, field/region/state wildland fire manager, two representatives from the National Interagency Fire Center fire programs, and a Forest Service representative.

Each bureau is to submit a copy of the fire management plan, in its current version (draft or final), identified in attachment 1. The plan should be submitted to the Office of



Wildland Fire Coordination by April 9, 2004, (electronic format please). If no plan is available a negative reply is required.

The team shall meet to review the plans and draft their findings by May 15 with submission of a final report by June 1.

If you have any questions concerning this memorandum please contact Wally Josephson, OWFC on 202-606-3053 or email at [Wally\\_Josephson@ios.doi.gov](mailto:Wally_Josephson@ios.doi.gov).

Attachment 1



Attachment 1

**Bureau and Office Fire Management Plan Request for Submission**

FWS, Okefenokee NWR	Georgia
FWS, Sheldon Hart Mountain NWR	Oregon
FWS, Blackwater NWR	Maryland
FWS, Swan Lake NWR	Missouri
NPS, Rocky Mountain NP	Colorado
NPS, Everglades NP	Florida
NPS, Great Smoky Mountains NP	Tennessee & North Carolina
NPS, Lassen Volcanic NP	California
BIA, Red Lake Reservation	Minnesota
BIA, Osage Reservation	Oklahoma
BIA, Yakama Reservation	Washington
BIA, Wind River Reservation	Wyoming
BLM, Carson City Field Office	Nevada
BLM, Lakeview District Office	Oregon
BLM, Montrose District Office	Colorado
BLM, Yuma Field Office	Arizona